

Check current show:

☐ Hot! Hot! Hot! June 19/20 intake – August 21

☐ Holiday Show October 16/17 – December 18/19

☐ On the Border August 21/22 intake – October 16

Fri. Intakes: 12– 4:00 pm; Sat. Intakes: 9 – 12:00

ARTIST'S NAME: _____ ARTIST CODE: _____

Please follow the 4 steps below to prepare for your art Intake in your chosen show.

1. Read this Agreement, provide the information on the bottom of the form, and sign it.
2. Review the new Intake sheets, which follow.
3. No 2D submissions will be accepted after the above Intake dates.
 - a. Check your inventory periodically in order to replace inventory.
4. Bring only your signed signature page and the Intake pages listing anything entered in the Gallery that is not in the online show to your in-person Intake.

TERMS OF PARTICIPATION

1. All art exhibited must be FOR SALE.
2. I warrant that the artworks, in whole or in part, are created solely by me and I warrant that the artwork, in whole or in part does not infringe on any copyright.
3. I will receive 75% and MAG will retain a 25% commission for works sold during the Gallery show.
 - a. The Guild will send your check the first week of the month following the sale unless the amount owed to you is less than \$20.
 - b. When the amount reaches \$20, a check will be sent to you the first week of the following quarter.
4. I will pay a 10% commission to MAG, within one month of the sale, for any sales of my work resulting from referrals from the gallery or contacts made through the gallery.
5. I will remove unsold 2D work from the gallery on the pickup date shown above.
 - a. 2D prints, greeting cards and all 3D work may remain in the Gallery for 2 shows provided the Intake Fee is paid for each show on or before the Intake date for each show.
 - b. At the end of the 2 shows, I will to adhere to the Pickup date listed above for the second show.
6. I will call MAG to make arrangements if it is not possible to retrieve my work on a Pickup date.
7. Work left 30 days past the Pickup date becomes the property of Mountain Artists Guild.
8. I am required to host one or two shifts in the gallery, serve on a volunteer committee, volunteer at a MAG festival or other special event, or pay a fee of \$40 in lieu of volunteering.
9. I will give advance notice if I cannot make my shift by calling (928) 776-4009.
10. If neither volunteering nor payment obligations is met during the current show, I will volunteer additional hours in the next show or pay an extra \$40.00.
11. Mountain Artists Guild will assume no liability for loss by theft, or damage to my work.
12. I release the Mountain Artists Guild, its staff, volunteers, and directors from any responsibility, personal liability or claims for loss or damage arising from my participation in an exhibit in the gallery.
13. I give MAG permission to use, in all its social media, digital and print publications.
 - a. Photographs of my art and art creations entered into MAG shows
 - b. My Biography and/or Artist Statement

I HAVE READ, UNDERSTAND, AND AGREE TO THE TERMS AND POLICIES OUTLINED ABOVE.

PLEASE PRINT LEGIBLY

NAME _____ SIGNATURE _____

DATE _____ PHONE _____

BELOW FOR OFFICE USE ONLY-----

CASH \$ _____ CHECK \$ _____ # _____ CC _____

INTAKE FEE: \$20.00 _____ NON-VOLUNTEERING FEE: \$40.00

COMMITTEE VOLUNTEER COMMITMENT: _____

2D ARTWORK FOR JURYING

ARTIST'S NAME: _____

ARTIST CODE: _____

FRAMED OR GALLERY WRAPPED ORIGINAL PAINTINGS OR PHOTOGRAPHS (LIMIT 3)

1. Members will have one signed painting or photograph accepted per show, and others, as space allows.
2. Identify all entries with your Artist Code, a unique entry number per item and price per item. **Do not use an entry number more than once on the entire intake form.**
3. Attach the label with description on the back of the item **(see last page of this document)**.
4. No wet paintings will be accepted.
5. Frames, mats and glass must be in gallery condition.
6. Unframed paintings must be gallery wrapped, with the finished edge painted, with a minimum of 1" to canvas edge.
7. Current gallery standards are for framed oils, acrylics and watercolors to have a dustcover on the back.
8. For framed paintings/photographs, picture wire must be securely attached and strong enough to hold the work. It is recommended wire be attached to the frame 1/3rd of the way down the frame and must hang 1.5" minimum below the top of the frame. No sawtooth hardware is permitted on original paintings or photographs.
9. After one year, artists may resubmit pieces which have not won any MAG awards.

Entry #	Title	Medium	Price	Check if Accepted into Show

Call the Gallery at 928-776-4009 to see if you need to pick up work that was not juried in.

FOR JURIED 2D ARTWORKS ONLY

Please place these labels on the back of each 2D entry, along with a small white sticker on the lower right-hand side of the frame with the Artist's code, entry number, and price.

Title	
Medium	
Artist Name	
Artist Code	
Entry #	
Price	

Title	
Medium	
Artist Name	
Artist Code	
Entry #	
Price	

Title	
Medium	
Artist Name	
Artist Code	
Entry #	
Price	

RULES FOR INTAKE OF PAINTINGS:

- No sawtooth hangers
- It is suggested that framed oils, watercolors and photographs have a dust cover
- No visible tape
- After one year, artists may resubmit pieces which have not won any MAG awards
- Paintings must be framed or if gallery wrapped, sides must be neatly painted (any color), and be 1" or more.

ARTIST'S NAME _____ ARTIST'S CODE: _____

UNFRAMED PRINTS, SMALL ORIGINAL PAINTINGS, GREETING CARDS, JEWELRY, TOTE BAGS, POUCHES, SCULPTURE, POTTERY, JEWELRY, WOODWORKING ETC. ALL ITEMS MUST BE FOR SALE; NO "NFS" ITEMS.

1. Place tags or stickers on all works with Artist's Code, the item entry number and price (suggest Avery removable multi-use labels no smaller than 5/8 x 7/8")
2. The bottom of works such as stoneware, clay or porcelain **must be smooth and have protective pads** so that it will not scratch glass/wood surfaces. If 3D works need to be displayed standing, they should come with a base or other support for display. If work requires special installation on floor, ceiling or wall, or is especially large, contact the gallery first to determine if it can be accommodated.

JEWELRY:

3. Earrings must be on a card which is a minimum of 1 inch by 1.5 inches; limit 25 pairs.
4. Necklaces, bracelets, and sets, etc. must have a hang tag attached to each piece at least **1 inch by 1.5 inches in size; limit 25.**
5. **Do not use any entry number more than once on the entire intake form.**
6. **Prints and cards must be in plastic sleeves; limit 25 prints and 25 cards.**

7. Entry #	Item Description	Price/ Each Item	Quantity Already in Gallery (Don't include any items that have sold)	Quantity You Are Keeping in Gallery	Quantity of New Items Being Entered	Total Items in This New Show	If Jewelry, Lock? Y or N
<i>E.g.24</i>	<i>5 x 7 inch greeting cards</i>	<i>\$5.00</i>	<i>20</i>	<i>7</i>	<i>3</i>	<i>10</i>	<i>N</i>
<i>E.g.45</i>	<i>5 x 7 inch Roadrunner print framed</i>	<i>\$45.00</i>	<i>1</i>	<i>1</i>	<i>0</i>	<i>1</i>	<i>N</i>
<i>E.g. 47</i>	<i>earrings</i>	<i>\$25.00</i>	<i>0</i>	<i>0</i>	<i>25</i>	<i>25</i>	<i>Y</i>

Continue on next page if necessary

ARTIST'S NAME _____ **ARTIST'S CODE:** _____

[illegible]